

# ALTON CANOE CLUB

## Generic Outdoor Risk Assessment

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Date: 12 April 2026

Date of next review: February 2027



### RISK RATING

LIKELIHOOD	SEVERITY	RISK SCORE
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NOTE: THE 'ACTIVITY SPECIFIC' RISK ASSESSMENT IS ALSO TO BE CARRIED OUT PRIOR TO GOING AFLOAT.

Location	SEA, ESTUARIES & TIDAL RIVERS		Additional action	Likelihood	Severity	Risk Score
Activity	What are the hazards	Action	Additional action	Likelihood	Severity	Risk Score
ARRIVALS AND DEPARTURES	Roads and carparks	All members are to be made aware of traffic and to take care in carparks and when crossing roads. Parents and guardians of under 18's are to be reminded of their responsibilities.		2	1	2
	Loose kit and equipment	Educate members to have consideration for other members and the general public whilst preparing to go afloat. Also to prevent their kit from creating a trip hazard or obstruction.		3	1	3
	Manual handling injuries	Educate all members to lift in pairs when and where possible. Educate all members on the correct method of lifting boats onto and from the water, including whilst emptying.		2	1	2
	Slip, trips and falls	Remind members that the surrounding areas will be slippery, especially in wet conditions and to be aware of trip hazards. All participants are to wear suitable footwear which provides sufficient grip.		2	2	4
	Kit checks	All participants kit and clothing are to be checked by the paddle supervisor before launching, especially buoyancy aids and spray decks.		2	2	4
ACTIVITIES ON THE WATER	Drowning	All participants must be water confident and able to swim at least 25m and wear a buoyancy aid at all times when near and on the water. All new club members must have attended the clubs outdoor ready pool sessions prior to attending summer sessions.		2	5	10
	Injury from paddles and boats	Make participants aware of risks regularly.	All supervisors are to have received relevant first aid training.	2	1	2
	Knocks, bumps and bruises	Helmets are to be carried, accessible and to be worn when instructed.		2	2	4
	Entrapment	All participating members are to have been taught how to confidently use a spray deck	Ensure spray deck release toggles are visible once afloat.	2	4	8
	Pinning and debris	Members are to be regularly instructed on the dangers from overhanging trees/branches and fixed or floating objects.		2	4	8
	Illness and diseases	Inform participants of any likelihood of infections. (i.e.. Weil's disease and untreated waste water)	Hand sanitiser to be made available.	1	1	1
	Hypothermia	Participants are to wear appropriate clothing (as indicated in the Outside Meeting Statement)		2	4	8
	Hyperthermia (sun stroke!)	Participants are to be made aware of the risk and sun screen is to be carried be supervisors if conditions dictate.		2	2	4
GENERAL ITEMS	Supervision	A suitably experienced and/or qualified member is to oversee all activities. A land based contact person is to be locally present during all activities. The land based contact person will carry the club contact mobile phone, emergency contact list and a first aid kit.				
	First Aid	All supervisors are to have received relevant first aid training. There is to be at least two mobile phones and first aid kits carried on the water during the session.				
	Serious injury and emergencies	Local hospitals will be indicated on the relevant float plan.	Any injury or near miss must be reported to PaddleUK and recorded in ACC's accident book			