



**ACTIVITY SPECIFIC - Location based and completed for each event**

LOCATION \_\_\_\_\_ DATE \_\_\_\_\_

GENERIC RISK    LOW                       Medium

SUPERVISOR(S)      Kate Mannerings    Ken Campbell    Stephen Mannerings                       Kevin Hawkes

PADDLE ASSISTANTS    Neo Bissonnet    Lucus Fowell                       Alex Levey                       Nathan Ballard King   
                                  Tilda Hok                       Caroline Levey                       Chris Duncan   
                                  Rebecca Bissonnet                       Pip Eldridge

FIRST AID PERSON(S) PRESENT                       WELFARE PERSON(S) PRESENT

"POINT OF CONTACT" PERSON \_\_\_\_\_

**"Before the activity" risk confirmation**

Supervisor's ability	1	Expert
	2	Experienced
	3	Skilled
	4	Newly trained

Total score / grade

Number of paddlers

Supervisor's Familiarity	1	Current
	2	Familiar
	3	Unfamiliar
	4	Unknown

under 13	LOW
14 - 22	MEDIUM
23 - 38	HIGH
over 39	V.HIGH

Any new paddlers?

Have specific risks been highlighted? (See float plans)

Participant Ability	1	Very competent
	2	Competent
	3	Inexperienced
	4	Novice

Wind speed (approx) \_\_\_\_\_ Sunset time \_\_\_\_\_

Water quality \_\_\_\_\_

WATER Conditions	1	Comfortable (flat)
	2	Moving / choppy
	4	Uncomfortable
	8	Threatening

Notes

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Weather	1	Good
	2	Changeable
	4	Challenging
	8	Adverse

Activity	2	Controlled
	5	Complex
	10	Demanding
	20	Hazardous

**BRIEFING CHECK LIST**

Register completed                       Clothing and equipment checked   
 Warm up exercise   
 De-brief at end of session                       Any accidents or near misses?

If so, fill in the accident book.

Signed \_\_\_\_\_