


ACTIVITY SPECIFIC - Location based and completed for each event

LOCATION _____ DATE _____

 GENERIC RISK LOW ☐ Medium ☐

 SUPERVISOR(S) Kate Mannerings ☐ Ken Campbell ☐ Steve Egginton ☐ Stephen Mannerings ☐

 PADDLE ASSISTANTS James Bradley ☐ Chris Duncan ☐ Neo Bissonnet ☐ Nathan Ballard King ☐ Alex Levey ☐

 FIRST AID PERSON(S) PRESENT ☐ WELFARE PERSON(S) PRESENT ☐

"POINT OF CONTACT" PERSON _____

"Before the activity" risk confirmation

Leader ability	1	Expert
	2	Very experienced
	3	Skilled
	4	Newly trained

Total score / grade

Number of paddlers

Leader Familiarity	1	Current
	2	Familiar
	3	Unfamiliar
	4	Unknown

under 13	LOW
14 - 22	MEDIUM
23 - 38	HIGH
over 39	V.HIGH

Any new paddlers?

Participant Ability	1	Very competent
	2	Competent
	3	Inexperienced
	4	Novice

Notes

Water Conditions	1	Comfortable
	2	Uncomfortable
	4	Threatening
	8	Dangerous

Weather Conditions	1	Good
	2	Changeable
	4	Challenging
	8	Adverse

Activity	2	Controlled
	5	Complex
	10	Demanding
	20	Hazardous

BRIEFING CHECK LIST

 Register completed ☐ Clothing and equipment checked ☐

 Specific risks highlighted ☐ Warm up exercise ☐

 De-brief at end of session ☐ Any accidents? ☐

Signed _____